



## Check List for Membership Transfers or Foreclosed Properties

- Completed New Account Service Application and Agreement packet
- Privacy Form
- Completed Membership Transfer Authorization Form
- Complete Deed of Trust or Warranty Deed
- Foreclosed properties with a balance less than \$100.00 may pay the balance instead of purchasing a new membership.
- New memberships are \$100.00 with a \$25.00 reconnection fee. The new membership may be purchased if the balance on the account is greater than \$100.00.
- Payment in the form of cash, cashier's check, check or money order for foreclosed properties.
- There will be a \$15.00 transfer fee on the 1<sup>st</sup> bill for accounts that are transferred from members whose accounts are in good standing.
- **FOR CUSTOMERS WITH SEWER:** If your property has sewer and is being served by the City of Ovilla please call 972-617-7262 to set up service there. If it has sewer and is being served by the City of Midlothian please call 972-775-7130 to set up service there.